

ELECTRICAL ORDER FORM

Name of Event: Gathering of the Green Date of Event: March 18-25, 2018 Booth No. _____
 Firm Name _____ Phone Number _____
 Contact Name _____ Fax Number _____
 Billing Address _____
 City/State _____ Zip Code _____

PAYMENT POLICY: To qualify for DISCOUNT RATES, your ORDER must be received Wednesday, March 14, 2018 (including fax transmissions). Orders received without full payment, orders received after the due date will be billed at LATE ORDER RATES. CREDIT CARD ORDERS MAY BE FAXED to 563 - 326 - 8505

REGULATIONS: You are responsible for furnishing a standard NEMA plug for your equipment hook-up, rated for the appropriate load, voltage, etc. Electrician will not be responsible for hard wiring vendor's equipment. For safety reasons, no multiple hook-ups are allowed. We reserve the right to refuse to hook-up equipment which is in need of repair or is determined to be unsafe. All equipment and cords must be listed and labeled by a nationally recognized standard testing laboratory (i.e. UL Approved) or have prior approval. We assume no liability for any damage to equipment. Any missing equipment will be charged to you at replacement cost. Wall and post outlets are NOT to be used by the exhibitor. Exhibitors found using power where no outlets have been ordered are subject to **one and one-half times the standard rate.**

ELECTRICAL RATES:	<u>DISCOUNT RATES</u>	<u>LATE ORDER RATES</u>	<u>QUANTITY</u>	<u>TOTALS</u>
<u>ELECTRICAL HOOKUPS 120 VOLT SINGLE PHASE</u>				
4 DAY USAGE PER 20 AMP OUTLET	\$75.00	\$90.00	_____	_____
<u>ELECTRICAL HOOKUPS 120/208 VOLT TWO-POLE</u>				
4 DAY USAGE PER 30 AMP OUTLET	\$95.00	\$105.00	_____	_____
<u>ELECTRICAL HOOKUPS 120/208 VOLT THREE PHASE</u>				
4 DAY USAGE PER 30 AMP OUTLET	\$145.00	\$155.00	_____	_____

OTHER HOOKUPS: 120/208 Greater than 30Amps, 277/480 Volt, etc. **Please call 563 328 6720 for rates and details.**

CANCELLATION FEE IF SERVICE HAS BEEN INSTALLED IS: \$30.00 – 110V; \$40.00 – 220V single phase; \$60.00 – 220V three phase
ADDITIONAL SERVICES CAN BE QUOTED UPON REQUEST. Please call 563 328 6720 for inquiries.

NOTES: IF you have multiple booths and/or hookups, please indicate location details (booth #, qty, etc) below, or send floorplan to the above address attn: Decorating Dept.

			<u>QUANTITY</u>	<u>TOTALS</u>
PHONE RATES PER LINE:	\$100.00		_____	_____
<u>T1 Line</u>				
1 DAY USAGE	\$100.00	\$130.00	_____	_____

 COMPANY NAME/NAME ON CREDIT CARD CREDIT CARD TYPE & NUMBER EXPIRATION DATE

 CHECK NUMBER SIGNATURE DATE

Rec'd: Pmt Proc:
